



"The council that's working for you."

STAFF ADVISORY COUNCIL

Minutes will be approved at next meeting.

OSU STAFF ADVISORY COUNCIL MINUTES

January 10, 2007, 408 Student Union, Case Study 1

Present: Allen, Blackburn, Castle, Condit, Ford, Forsythe, Fox, Gladden, Graham, Hale, Miller, Moorman, Payne, Peters, Pogue, Reim, Teague, Venard, Warner, Wieder, S. York

Absent: Campbell, Chapman, Curtis, McIntire, Phelan, Reece, Ward, A. York

Carey Warner called the meeting to order at 1:15 p. m. and Lynette Venard called roll.

Carey asked for approval of the December minutes. A motion was made to approve the December minutes, seconded and approved by a voice vote.

Carey announced that there were some changes on the agenda. The new chair of the R&P committee is Bonnie Gladden. A motion was made to approve the agenda as amended, seconded and approved by a voice vote.

E-Group Update – President Schmidly

President Schmidly discussed many different items. He thanked the staff for their leadership, saying that they are the backbone on campus. He commended Carey on her presence at the Stillwater Cabinet meetings. She is a good representative of the Staff Advisory Council. President Schmidly talked about opportunities. The university has increased the ACT score requirement for incoming freshmen. Enrollment is leveling off. It is slightly down in Stillwater. The university is working on attracting and retaining students. An important goal of OSU is diversity. It is important on all levels and needs to be a priority. There was a 16 ½ % increase in African American freshmen. International student enrollment is also very important. The university will work on improving relations with Mexico. OSU does have a recruiting office in Mexico. The

Hispanic culture is increasing. The president then turned his discussion to the Legislative Session. Gov. Henry has education listed as a top priority. The state house is evenly split between democrats and republicans. There is a surplus of \$275 million. However, not everything has been funded. After all the funding has been allocated, there is a small amount left. The top priority is increasing the appropriations for higher education. Approximately 85% of the OSU budget is people based, meaning wages and salaries. Healthcare is a big challenge. Decreasing energy costs is becoming another priority. The university is hiring an energy consultant company to help find ways of cutting these costs. One of the things to be looked at is human behavior. How many people turn off their lights when they leave the office for a meeting? Depending on the outcome, the university may be able to use the energy savings to offset healthcare. The discussion then focused on the health insurance survey. There have been multiple problems accessing the survey. Because of this, they are looking to extend the deadline for the survey results. The president then discussed the recommendations from the council that has come into his office. The walk-in parking permit recommendation has been accepted. The recommendation regarding the on-line salary books is still pending. It passed by small margins within the Faculty Council and the Staff Advisory Council. The recommendation concerning the Tobacco Free Campus will require a lot of discussion. A committee has been set up with Dr. Bird. It is noted that 30% of those associated with OSU smoke. President Schmidly then opened the floor for questions. The first question was about the 4 day work week rumor. There have been mixed reactions to that proposal. It was noted that that might be a way to help conserve energy. The second question was related to the high energy costs. Why are the stadium lights always on? The answer was for safety and security reasons. The third question was about the Statehood Day. Will the university shut down for Statehood Day on November 16th? The calendar committee is meeting next week and will be discussing that. The fourth comment was expressing appreciation for the university being closed because of the inclement weather.

Branch Campus Reports

OSU-CHS – Sandra Hale

Sandra had some of the new COMS books that are being used for recruiting. A little known fact is that the medical school became part of the OSU system in 1988. They had their campus holiday celebration for clinic staff and campus staff. There were 35 elderly patients that received gifts from the Angel Tree. They had a book fair in November that raised \$400. They are working on 2 policies, Inclement Weather and Smoke Free.

OSU-Okmulgee – Allen York

Allen was absent, therefore no report was available.

OSU-OKC – Ronda Reece

Ronda was absent, but had sent an e-mail to Carey. Their council does not have a meeting in January. The Activities committee is gearing up for their Spring Event, date to be decided. The Bylaws and Nominations committee is preparing to meet and get things going with any changes needed. Their December holiday luncheon was a big hit, plenty of food and fun.

OSU-Tulsa – Karen Castle

Karen reported that their spring enrollment has increased slightly. They are also working on a No Smoking policy. They are also still working on the new software for classroom scheduling.

Report of Standing Committees

Rules & Procedures – Bonnie Gladden, Chair

Due to Lori's busy work schedule, she is resigning as chair of the Rules and Procedures committee. Bonnie Gladden will be her replacement. Thanks, Bonnie.

Awards & Recognition – Becky McIntire, Chair

Becky was absent however she sent an email to Carey. Her committee and the Public Relations committee are starting to get together and plan for the spring picnic.

Policies, Benefits and Budget – Leslie Miller, Chair

Leslie didn't have a report.

Public Relations – Laura Payne, Chair

Laura and her committee met after the last SAC meeting to get acquainted. She also found some information about the Staff Appreciation Luncheon in the box that Hank had left for her.

Faculty Council Report

Carey Warner

The faculty council meeting was held on January 9th. Stephen McKeever gave a power point presentation on the status of research at OSU. Two thirds of the new science building is to be dedicated to research. The council is taking nominations for vice chair for the election next month.

Old Business

President Schmidly gave an update on the recommendations in his executive update.

New Business

Vacant Seats - There are two candidates for the classified seat in Administration and Finance. Sue Moore works in the Payroll department. Ross Willingham works in University Accounting. Carey read their short statements and then the council had a discussion. Sue Moore will be seated at the February meeting. There is still a vacant classified seat in the Enrollment Management division.

Announcements

Carey reminded us to remind our staff about completing the insurance survey. She also reminded council about the Maximizing Performance presentation on January 19th.

Respectfully submitted,
Lynette Venard, Secretary