

## **Rules & Procedures – Duane Hunt**

Duane Hunt, Committee Chair, presented an overview of the duties and responsibilities of the Rules and Procedure Committee, including redistricting of council seats to reflect the changes in the university structure, preparation of nomination forms, preparation of ballots, counting of ballots, and maintenance of the web page and list serve. Duane also prepared a beautiful and informative power point presentation for use by council members when addressing New Employee Orientation. Committee members were Chris Williams, Deborah Shields and Billie Blackburn.