



"The council that's working for you."

STAFF ADVISORY COUNCIL

**OSU STAFF ADVISORY COUNCIL MINUTES
March 9, 2005, 412 Student Union, Case Study 2**

Present: Beeler, Blackburn, Campbell, Carpenter, Condit, Ford, Gedon, Gladden, Hoffman, Hunt, Kelly, Peters, Phelan, Phelps, Sanmann, Shields, Thomason, Warner, Welliver, West, Whitmore, Zweiacker

Absent: Barber, Cich, DeBock, John, Tanner, White, Williams Wyant,

Donna Whitmore called the meeting to order at 1:15 pm, and Joan Sanmann called roll.

The Agenda was amended to add Shanda Smith's presentation regarding Kids on Campus. Agenda was approved as amended.

Shanda Smith invited Council members to attend Kids On Campus to be held April 2, 2005, 10:00 am to 2:00 pm. The goal of this event is to show the increasing number of OSU students who are raising families, increase awareness of the need for flexible, affordable, quality childcare, and to provide information about resources available to families in the Stillwater area.

The February 2005 minutes were approved.

Dennis White could not be seated, as he was not present.

Report of University Committees

Faculty Council Report – Jana West

There was discussion regarding the shortfall of the stadium. Due to increases in prices of materials, the shortfall now stands at \$40,000,000. The plan is to obtain the funds from the Foundation. At the end of 5 years, any remaining balance would go into debt service. Funds will be raised from stadium boxes and donor fees.

There was a report on the status of faculty Recommendations, including survey of the Big 12 insurance plans and costs. An analysis has been prepared regarding insurance coverage and costs and is going to the Flexible Benefits Committee. It will be available on the web. Notice will be given in April.

A representative from Payroll gave information re Web For Employees payroll advices.

Duane Hunt brought up the subject of payroll emails, stating that he did not like the information regarding take-home pay and bank names being included in email. Anne Matoy stated the reason this information is given is because that information is what most employees want to know. Access to email, when given to others, is very limited.

Branch Campus Reports

OSU-COM – Jan Barber – No report

OSU-Okmulgee – Devin DeBock - No report

OSU-OKC – Kristi John – No report

OSU-Tulsa – Sarah Phelps – No report

Report of Standing Committees

Policies, Benefits and Budget – Jane Carpenter, Chair

Committee did not meet this month. They are looking for projects and asked that any suggestions be given to them.

Public Relations – Liz Condit, Chair

Work is proceeding on Staff Appreciation Day. Nineteen vendors have given commitments. Door prizes will be a massage from the Fitness Center, game on the golf simulator, semester activities card, rock climbing instruction.

Chair Rules and Procedures Committee – Duane Hunt, Chair

Nominations for SAC representatives have been mailed. We have already received two. Council should encourage their constituents to make nominations. There are no more changes in structure.

Awards & Recognition – Carey Warner, Chair

April 26 will be Staff Appreciation Day picnic. Freddie Paul will be catering a BBQ dinner for the picnic. A patio swing has been purchased for the non-raffle drawing after the picnic.

Committee is meeting next week to plan for carnation sales, to be held the day after the picnic.

Old Business

Report on new shirt styles will be presented at the next meeting.

Duane read a letter of appreciation from Patty Warren, winner of the non-raffle basketball tickets. She very much enjoyed the game and said President Schmidly made her and her husband feel very welcome. She thinks this is a great fund raiser.

New Business

Duane presented a suggestion from a constituent regarding allowing people to leave work at staggered times in order to avoid the traffic problems at 5:00 pm. Donna noted that we already have a flex-time policy in place. Since all departments do not use this option, she will bring up to Dr. Bosserman at our next officer's meeting that supervisors be encouraged to allow their people to take advantage of the flex policy.

Trish passed out the scholarship application, which was approved with minor amendments. Wording in first paragraph was changed from "funds and include matching funds" to "funds will include additional funds." The amount of the scholarship is not to exceed \$500, as opposed to the former \$300 per academic year. An eligibility criterion was added: "d. Members of SAC are not eligible for scholarships." Also, scholarship forms are to be returned to Carey Warren.

E-Team Update – Dr. Bosserman

The Budget Committee is at work now; do not have any word from the State as far as appropriations. Probably will be the last Friday in May when State approves budget.

Administration is working with Stillwater Traffic re moving traffic better on campus.

Dr. Bosserman feels no problem in getting a statement encouraging supervisors to use flex policy for staggered release of employees at the end of the day.

The Campus Master Plan will be seen at the end of this month. There will be forums and focus groups meeting. We are encouraged to attend some of these activities if we have interest or input for the Master Plan.

We should have a recommendation on the parking garage within the next 2-3 weeks. Monroe and Hall of Fame area will be directed on to the gravel parking for the time being. Home Ecc Building and Quonset Hut will be coming down. New Classroom Building will be in the Hall of Fame area.

There are plans for a new research building near Ag Hall and Life Science. Murray renovation will begin, and P10 building will be emptied by next summer.

Liz Condit asked Dr. Bosserman how the education lottery will affect higher education. Dr. Bosserman indicated that appropriations might be lowered.

An anonymous reporting system will be in place soon. Comments or inquiries will go to a third party, and then forwarded to OSU. No name will be used, and each participant will have an assigned ID in order to provide a way to respond.

Announcements:

We need to be thinking about the new slate of officers, which will be elected at the June 2005 meeting.

There being no further business to come before Council, motion was made, seconded and approved to adjourn.

March 16, 2005

Joan Sanmann, Secretary