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# STAFF ADVISORY COUNCIL

## OSU STAFF ADVISORY COUNCIL MINUTES

November 8, 2006, 408 Student Union, Case Study 1

**Present:** Blackburn, Campbell, Castle, Chapman, Condit, Curtis, Ford, Forsythe, Fox, Gladden, Graham, Hale, McIntire, Payne, Peters, Phelan, Pogue, Reim, Teague, Venard, Warner, Welliver, Wieder, A. York, S. York

**Absent:** Allen, Miller, Moorman, Reece, Ward

Carey Warner called the meeting to order at 1:15 p. m. and Lynette Venard called roll.

Carey asked for approval of the October minutes. A motion was made to approve the October minutes, seconded and approved by a voice vote.

Carey announced that there were some changes on the agenda. We will add the Website Update under New Business. A motion was made to approve the agenda as amended, seconded and approved by a voice vote.

### **E-Group Update – Mr. Gary Shutt, Director Communications Services**

Gary Shutt discussed various news updates with the OSU campus. There was a horse with multiple snake bites. The horse was treated at the Vet Med Hospital using a new maggot treatment. The president is having a town hall meeting with students to get their input on the parking situation. President Schmidly is in Washington, DC. He is working on getting a national OHLAP program started. OSU and OU are at the bottom of the Big XII in tuition costs. The state regents are going to be asking for increased funding for higher education to help keep tuition costs down and to hopefully increase salaries. A Healthcare Costs Taskforce has been put together. The taskforce will work on solutions for decreasing healthcare costs. The president is also interested in energy conservation. There will be consultants on campus to work on

finding ways to decrease energy costs. Mr. Shutt also discussed the Master Plan. There are multiple construction projects occurring on campus. Joe Weaver is responsible for the Master Plan. A time capsule from 1928 has been found in one of the cornerstones at the Dairy Barn.

### **Branch Campus Reports**

#### ***OSU-CHS – Sandra Hale***

Sandra has cookbooks for sale at \$10 each. The money will be used to raise funds for their scholarship fund. They are \$3000 short of their United Way goal of \$18,000. There will be a book fair on Thursday and Friday.

#### ***OSU-Okmulgee – Allen York***

Allen reported that OSU-OKM is sending a representative to a seminar in Springfield, MO. The seminar will deal with Tobacco Free Campuses. Their United Way fund drive is underway.

#### ***OSU-OKC – Ronda Reece***

Ronda reported that they had a Dip and Dash for Cash event. This was a fund raiser to raise money for the annual holiday luncheon. Their next staff council meeting will be November 21<sup>st</sup>. They will have an IT person as a speaker to discuss the new voice mail program.

#### ***OSU-Tulsa – Karen Castle***

Karen reported that the campus has met their United Way goal of \$16,000. The Wellness Center is finished. The ATRC topping went well. New software is being installed to help with the scheduling of rooms for classes.

### **Report of Standing Committees**

#### ***Rules & Procedures – Lori Wieder, Chair***

Lori will be sending out updated rosters with the new members' information.

#### ***Awards & Recognition – Becky McIntire, Chair***

Becky wanted to say Thank You for to everybody for helping the Awards Day. The council has received 2 thank you notes from scholarship recipients. We've also received notes from 2 of the Distinguished Service Award recipients. There was a complaint in the suggestion box on-line regarding the time allotted to pick up service pins. There was also a suggestion to offer a vegetarian meal at the spring picnic.

#### ***Policies, Benefits and Budget – Leslie Miller, Chair***

Leslie was absent therefore no report was available.

#### ***Public Relations – Hank Welliver, Chair***

Hank mentioned that the booth at Walk Around was a great public relations idea. Thank you to everybody who donated their time and baked goods.

### **Old Business**

*Tobacco Free* – The SAC officers met with Dr. Bosserman and discussed the Tobacco Free recommendation. OSU has received a \$500,000 grant to help students, staff and faculty to quit smoking. OSU needs to enforce the 25 foot rule regarding smoking around the buildings. A comment was made regarding an incentive on our health insurance costs if the campus went tobacco free.

*Salary Books OnLine* – Dr. Bosserman informed Carey that the council needs to vote today regarding this recommendation from the Faculty Council. The Faculty Council passed the recommendation with a 14-9 vote. After much discussion both for and against, a motion was made to vote on the recommendation to make the salary books available online to those with OKey access. The vote was 12 support and 10 opposed. The recommendation was approved. It was noted that this will only affect the Stillwater campus.

*Harvest II* – Carey sent around a sign up sheet to help collect cans at Chi-O clock on Friday from 3:30 to 5:30. She also has flyers available to take back to our offices

### **New Business**

*Key Retrieval Committee* – Marsha attended a meeting regarding the key retrieval proposal. This is basically a checkout policy for employees who leave the university. Somebody asked about the parking permit. It was said that employees can turn in their parking permit and get reimbursed on a prorated basis. Marsha said that the committee was looking at that.

*Mitigation Plan* – Juanita spoke about the Mitigation Plan. She had handouts for the council. A copy of that handout is attached on the e-mail with the minutes.

*Health Care and Wellness Task Force* – Carey is the representative from Staff Advisory Council to be on this taskforce. The task force was created by President Schmidly. Carey made the point that health care costs have doubled since 2000. Dr. Bosserman discussed in his meeting with the officers about the plan at Mercury Marine. There is a \$45 charge per family per month. The members covered have to go to a certain health clinic which is located on Hall of Fame by Chili's. If anybody has any questions about the task force, they are to e-mail Carey.

*Website Update* – There was discussion about how often the website is updated. Right now, they are waiting on pictures from the Awards day to post on the internet. There will also be a comment about staff being able to pick up service pins at the hub in Whitehurst.

### **Announcements**

Kay Ensign from Human Resources reminded the council that employees are in the process of enrolling for flexible benefits and additional life insurance. This can be done on line through Web for Employees or by paper form that is being sent to employees.

There being no further business to come before the Council, motion was made, seconded and approved to adjourn.

Respectfully submitted,  
Lynette Venard, Secretary