



"The council that's working for you."

STAFF

ADVISORY

COUNCIL

OSU STAFF ADVISORY COUNCIL MINUTES April 13, 2005, 412 Student Union, Case Study 2

Present: Beeler, Blackburn, Condit, Ford, Gedon, Gladden, Hunt, John, Kelly, Peters, Phelan, Sanmann, Shields, Tanner, Thomason, Warner, Welliver, Whitmore, Wyant, York, Zweiacker

Absent: Barber, Campbell, Carpenter, Cich, Hoffman, Phelps, West, White, Williams

Donna Whitmore called the meeting to order at 1:15 pm, and Joan Sanmann called roll.

The March 2005 minutes were approved.

The Agenda was approved.

Dennis White could not be seated, as he was not present.

E-Team Update – Dr. David Schmidly, President and CEO

Dr. Schmidly expressed appreciation to the Staff for the work we do. The Capital Bonds project was passed by the Senate and House, awaiting signature by the Governor. OSU should receive \$109,000,000 for construction of multi-transportation center, and \$125,000,000 for completion of the stadium.

The budget continues to cause stress. It appears the state may have some money. It would take \$66,000,000 increase over last year to get back to 2002 budget levels. Request for appropriations from the state amount to \$90,000,000; of which the Regents would take 10%. Of remaining monies, 14% would come to OSU. We will probably not know anything for certain until late in May. Salary increases hopefully would be possible by July.

Energy costs, building maintenance and utilities are up. We are pushing as hard as possible for increases in allocations to higher education. Dr. Schmidly urged us to help lobby our lawmakers to increase allocations to higher education.

There has not been a lot of feed-back on the Master Plan. Discussion groups will be held in April. The parking garage will be build at Monroe and Hall of Fame. Future improvements are being considered.

Day Care – Dr. Lee Bird, VP for Student Affairs

A survey has been conducted to determine need. Dr. Bird presented a synopsis of feasibility and goals for a future day care center.

The center would have a licensed capacity of 110 children: 16 infant slots; 24 toddler slots; 40 two-three year old slots; 30 four-five year slots. Minimum DHS mandated staff/child ratio requirements: infants – 1:4; toddlers – 1:6; two-three year – 1:12; four-five year – 1:15. At 70% capacity, total salary & benefit requirements would total \$484,966. Including construction costs, utilities, maintenance, debt service, the estimated first year revenue shortfall would be approximately \$507,000.

The issue is dead at this time. However, OSU will re-evaluate the goals after two years.

Report of University Committees

Faculty Council Report – Tara Gladden

Faculty council discussed the information President Schmidly gave us this morning, Big 12 Health Survey, which is available on the web, and graduate student stipends. Asked for volunteers for Staff Appreciation Day. Volunteers were asked to contact Carey.

Branch Campus Reports

OSU-COM – Jan Barber – No report

OSU-Okmulgee – Allen York - No report

OSU-OKC – Kristi John – No report

OSU-OKC is in the enrollment process. Hosted the Board of Regents last week. New staff counselor will be coming on board in July. They are working on silent auction for their Staff Advisory Council. \$600 was raised last year.

OSU-Tulsa – Sarah Phelps – No report

Report of Standing Committees

Public Relations – Liz Condit, Chair

PR Committee met twice this month to finalize plans for Staff Appreciation Day. There are 21 vendors coming. Public service announcements will run a small ad in the O'Colly on the 21, 22, 25 & 26 of April.

Chair Rules and Procedures Committee – Duane Hunt, Chair

Academic Affairs - We have 4 nominations for the 2 A/P seats and only 1 classified nomination (needed 3). Leaves two seats vacant (NOTE: Chris Williams was going to seek reelection to his seat, but resigned from the University in March 2005).

Administration and Finance: We have 3 nominations for the 1 A/P seat and 3 candidates for the 4 classified seats. Also, note that there is an A/P nominee that is currently a classified employee. He was nominated as an A/P candidate and as a classified candidate. He, most likely, will be offered an A/P position by the end of this week. If not, it will be easy to cut him out of the A/P ballot and list him on the classified ballot.

Enrollment Management/etc - We have 1 A/P nomination to fill the 1 seat.

Student Affairs - We received 1 late A/P nomination for the 1 seat. I think we should accept it as a nomination. Our option is to not accept it and have the Chair declare the seat vacant. For 1 classified seat, we have 2 nominations.

Following a request by Tara Gladden, Duane provided the following information on the nominees:

Nominated for the:

One Administration and Finance A/P seat were Greg Fox, Environmental Health Services; Ron King, Technology Support, Information Technology; and the other nominee was the current classified employee that probably would be hired into an A/P position.

Four Administration and Finance Classified seats were Becky McIntire, Telecom Services; Bea Peters, Human Resources; and Hank Welliver, University Mailing. Since there are two 3-year term seats, one 2-year term seat, and 1 one-year term seat, the nominee receiving the least number of votes will be appointed to the 2-year term seat.

One Student Affairs A/P seat was Sherril York, OSU Wellness Center

One Student Affairs Classified seat was Shannon Swift, Campus Recreation and Kim Forsythe, Student Union Administrative Services.

One Academic Affairs Classified seat was Stacey Frazier, Geography.

Two Academic Affairs A/P seats were Jennifer Adsit, Agricultural Communications Services; Katie Reim, Agricultural Communications Services; Judy Rudin, Center for Local Government Technology; and Diana Ward, Entomology and Plant Pathology.

One Enrollment Management/Marketing/etc A/P seat was Lori Wieder, Office of Scholarships and Financial Aid."

Awards & Recognition – Carey Warner, Chair

April 26 will be Staff Appreciation Day picnic. Freddie Paul will be catering a BBQ dinner for the picnic. They are collecting money and tickets for the Patio Swing. Food set-up will be 10:30-11:00. Drawing for swing will be at 1:30.

Carnation sales will be the day after the picnic, 302 Student Union, 8-12 on the 27th.

Policies, Benefits and Budget – Jane Carpenter, Chair

Old Business

New SAC shirt designs were presented by Liz and Carey. There was general discussion re style and prices. Randy Kelley moved we look for button-down shirts with logo. Kathie Tanner seconded, motion passed. It was suggest we obtain more prices on similar style shirts to see if we could beat the price presented.

Duane moved we no longer have shirts. No second. Motion died.

The Red Cross Blood Drive received 24 usable units at the last drive. Sheryl moved, Randy seconded we support the Red Cross Blood Drive. Motion passed.

Announcements:

We need to be thinking about the new slate of officers, which will be elected at the June 2005 meeting.

Allen York was recognized and welcomed as our new representative from OSU-Okmulgee.

There being no further business to come before Council, motion was made, seconded and approved to adjourn.

April 29, 2005

Joan Sanmann, Secretary